

Applicant Name

Dear

**New Racecourse Application or where a Racecourse has ceased to trade**

Thank you very much for your enquiry to become a Licensed Racecourse under the Greyhound Board of Great Britain (GBGB) Rules of Racing and Conditions of Licence.

Enclosed with this letter is the application pack for you to complete. Please note that completion of the form does not imply acceptance of your application. You must answer all the questions and supply the information required before your application is considered.

I would ask that you return the completed application enclosing a non-refundable fee of £500 made payable to the Greyhound Board of Great Britain. This covers the administrative cost of processing your application.

Once your application is received we will undertake further background checks on the information that you have supplied and may write to you for clarification on matters where we require further information. We will also arrange for a site visit to take place in order to assess whether your Greyhound Stadium meets the Standards required by the GBGB. Once all these details are collated, the following process will take place:

- 1) Once the Certification Body of the GBGB has made their decision to approve or reject your application this will be communicated to you usually within five working days of that decision. If the Certification Body of the GBGB decide there are sufficient grounds to reject your application you will be informed of the reasons. OR:
- 2) That your Stadium does not meet the conditions or required standards expected by the Certification Body of the GBGB. We will detail the area/s where improvements are required to bring your Stadium up to the minimum standard required by GBGB. At this point no further progress will be made with your application until the recommended improvements are carried out and verified by a GBGB representative. Any further visit(s) may incur a fee of £250 for each visit required.

Overall the application process may take up to three months to complete or possibly longer where clarification may be sought on aspects of the application submitted to the GBGB. We will endeavour to process your application as speedily as possible but this will depend upon you supplying correct and up-to-date information. An applicant has a right of Appeal against refusal of a Licence to the Disciplinary Committee. A fee of £500 is payable before an appeal can be heard.

Your attention is drawn to the conditions of the Racecourse Licence, cited below. A Licence containing these conditions is issued on an annual basis to all GBGB licensed racecourses. The renewal of a Racecourse Licence is subject to an annual audit and on-going surveillance at the racecourse to ensure continuing compliance with those conditions. Should your application be successful, you agree to be bound by them.

- a the Racecourse Executive adheres to the Rules of Racing and Conditions of Licence as may be made from time to time and communicated by GBGB
- b the GBGB is notified of any material change in the management of the racecourse.

Reference is made within the new Racecourse Application for a bond. The requirement for a bond to be lodged is a condition of licence. By signing the "application form" you agree to this new condition. The amount required will be determined by the Greyhound Regulatory Board once consideration has been given to the information you supply in support of your application. The criteria under which a bond 'will be released' is enclosed with these papers. The Escrow agreement letter will be forwarded to you once the GRB has determined the amount required to be held in an Escrow account.

The documents enclosed comprise;

- The New Racecourse Application
- The New Racecourse Certification Inspection Form
- The Criteria for the 'bond'.

The email link to the GBGB web site and the current Rules of Racing is at [www.gbgb.org.uk](http://www.gbgb.org.uk)

If I can be of any further assistance please do not hesitate to contact me on 0207-822 0903.

Yours sincerely

Mark Bird  
**Director of Regulation**

Effective September 2015  
Version 8